



City of Flagstaff Housing Authority Board of Commissioners

10:00 AM, Thursday, October 21, 2021

Remote Meeting – Microsoft Teams

[Join Meeting via Microsoft Teams \(Link\)](#)

Draft Meeting Minutes

NOTICE OF OPTION TO ENTER INTO EXECUTIVE SESSION

Executive Session: Pursuant to A.R.S.38-431.02, notice is hereby given to the Board of Commissioners and to the general public that, at this regular meeting, the Board of Commissioners may vote to go into executive session, which will be closed to the public, for legal advice, discussion and/or consultation with the Housing Authority of the City of Flagstaff's attorney(s) for legal advice on any item on this Agenda, pursuant to A.R.S 38-431.03(A)(3). No legal action shall be taken in executive session.

I. Call to order

[Meeting called to order at 10:01 am by Vice-Chair Brenda Silveus.](#)

II. Roll call

Board Members:

Chair – Tad Moore - [Absent](#)
Vice-Chair – Brenda Silveus - [Present](#)
Mayor Paul Deasy – [Present](#), [Departed at 11:00 am](#)
April Smith - [Present](#)
Moses Milazzo - [Present](#)
Tatum Covey - [Present](#)
Vacancy

City Staff:

Caleb Alexander - [Present](#)
Cherise Barreto-Aguilar - [Present](#)
Deborah Beals - [Present](#)
Kurt Aldinger – [Present](#), [Departed at 10:58 am](#)
Larry Lopez - [Absent](#)
Leah Bloom - [Present](#)
Sarah Darr - [Present](#)
Tracey French - [Present](#)



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Housing Authority staff at 928-213-2730 (or 774-5281 TDD). Notification of at least 48 hours in advance will enable the City to make reasonable arrangements.

III. Preliminary General Business**a) Public Comment**

At this time, any member of the public may address the Board on any subject within the Board's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Board from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Board, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

None.

IV. Approval of Minutes**a) Meeting of September 22, 2021**

Motion by Mr. Moses Milazzo, seconded by Ms. April Smith, unanimous vote at 10:04 am to approve minutes from the September 22, 2021 meeting.

V. Action Items**a) Resolution 21-7: Section 8 Administrative Plan, EHV, VASH, and Screening Changes – Mr. Kurt Aldinger**

Mr. Kurt Aldinger, Compliance and Reporting Manager, provided a brief verbal presentation on Resolution 21-7, with a request for approval.

Ms. Smith motioned to approve resolution 21-7, Ms. Tatum Covey seconded. Resolution 21-7 was unanimously approved at 10:08 am.

b) Resolution 21-8: Admissions and Continued Occupancy Plan (ACOP) Screening Changes – Mr. Aldinger

Mr. Aldinger gave a verbal presentation on Resolution 21-8. Ms. Covey affirmed a positive review of the application process, Vice-Chair Silveus asked about application numbers, Ms. Smith spoke on behalf of applicants and asked about procedural changes. Mr. Aldinger responded to all questions.

Mr. Milazzo moved to approve Resolution 21-8, Mayor Paul Deasy seconded. The resolution was approved unanimously at 10:13 am.

VI. Informational Items**a) Report on Housing Commission – Mr. Moses Milazzo & Ms. Sarah Darr**

Mr. Milazzo gave an update on the Housing Commission meeting on September 23, 2021 and the 10-Year Housing Plan.

b) 10 Year Housing Plan – Ms. Leah Bloom

Ms. Sarah Darr, Housing Director, introduced Ms. Leah Bloom, Housing Project Manager. Ms. Bloom gave a verbal presentation on the 10-Year Housing Plan. Ms. Silveus thanked Ms. Bloom for her presentation and asked about the next steps, to which Ms. Bloom answered, with additional comments provided by Ms. Darr. Ms. Smith commented on the analysis of the Housing gap and offered gratitude for the clarification. Ms. Bloom spoke on the guidance of invested parties.

VII. General Business**a) Reports****i) Director's Report – Ms. Darr**

Ms. Darr provided a brief report, introducing Ms. Evette Estrada, as the newly hired Housing Navigator. Ms. Darr provided additional updates regarding Emergency Housing Vouchers (EHV), the Rental Assistance Demonstration (RAD), and staffing updates.

ii) Finance Report – Ms. Deborah Beals

Ms. Deborah Beals, Finance Manager, gave a report and introduced Ms. Tracey French, also present, as the new Finance Manager upon her upcoming retirement. Mr. Milazzo inquired about the Capital improvements budget versus the actual budget, to which Ms. Beals responded, with additional comments provided by Ms. Darr.

b) Board Member Comments

Ms. Darr provided an update about the newly hired Assistant Director, Mr. Caleb Alexander. Vice-Chair Silveus congratulated Mr. Alexander, which he thanked her for. Mr. Milazzo thanked Ms. Beals for her work and wished her luck. Ms. Darr and Mr. Milazzo provided additional comments.

c) Next Scheduled Meeting: Thursday, November 18, 2021 at 10:00 am

VIII. Adjournment

The meeting was adjourned at 11:12 am by Vice-Chair Silveus.